



EAST AREA COMMITTEE
CHAIR COUNCILLOR KEVIN BLENCOWE



AGENDA

To: City Councillors: Blencowe (Chair), Wright (Vice-Chair), Benstead, Brown, Hart, Herbert, Marchant-Daisley, Moghadas, Owers, Pogonowski, Saunders and Smart

County Councillors: Bourke, Harrison, Sadiq and Sedgwick-Jell

Dispatched: Wednesday, 19 October 2011

Date: Thursday, 27 October 2011

Time: 7.00 pm

Venue: Meeting Room - Cherry Trees Day Centre

Contact: James Goddard

Direct Dial: 01223 457015

1 APOLOGIES FOR ABSENCE

7:00 PM

2 DECLARATIONS OF INTEREST

Members of the committee are asked to declare any interests in the items on the agenda. In the case of any doubt, the advice of the Head of Legal should be sought **before the meeting**.

MINUTES AND MATTERS ARISING

3 MINUTES (*Pages 1 - 18*)

To confirm the minutes of the meeting held on 18 August 2011. (*Pages 1 - 18*)

4 MATTERS & ACTIONS ARISING FROM THE MINUTES

OPEN FORUM: TURN UP AND HAVE YOUR SAY ABOUT NON-AGENDA ITEMS

- 5 OPEN FORUM 7:15 PM**
Refer to the 'Information for the Public' section for rules on speaking.

ITEMS FOR DECISION / DISCUSSION INCLUDING PUBLIC INPUT

- 6 CONSULTATION ON CAPITAL GRANT APPLICATION BY 7:45 PM**
CENTRE AT ST. PAULS (*Pages 19 - 36*)

- 7 CITIZENS ADVICE BUREAU KIOSK LOCATION 8:00 PM**
Oral report anticipated.

Intermission 8:30 PM

- 8 COMMUNITY DEVELOPMENT GRANTS** (*Pages 37 - 42*) **8:45 PM**

- 9 ENVIRONMENTAL IMPROVEMENT PROGRAMME** (*Pages 43 - 48*) **9:15 PM**

INFORMATION FOR THE PUBLIC

The East Area Committee agenda is usually in the following order:

- Open Forum for public contributions
- Delegated decisions and issues that are of public concern, including further public contributions
- Planning Applications

This means that planning items will not normally be considered until at least 8.30pm- see also estimated times on the agenda.

The Open Forum section of the Agenda: Members of the public are invited to ask any question, or make a statement on any matter related to their local area covered by the City Council Wards for this Area Committee. The Forum will last up to 30 minutes, but may be extended at the Chair's discretion. The Chair may also time limit speakers to ensure as many are accommodated as practicable.

To ensure that your views are heard, please note that there are Question Slips for Members of the Public to complete.

Public speaking rules relating to planning applications:

Anyone wishing to speak about one of these applications may do so provided that they have made a representation in writing within the consultation period and have notified the Area Committee Manager shown at the top of the agenda **by 12 Noon on the day before the meeting** of the Area Committee.

Filming, recording and photography at council meetings is allowed subject to certain restrictions and prior agreement from the chair of the meeting.

Requests to film, record or photograph, whether from a media organisation or a member of the public, must be made to the democratic services manager at least three working days before the meeting.

REPRESENTATIONS ON PLANNING APPLICATIONS

Public representations on a planning application should be made in writing (by e-mail or letter, in both cases stating your full postal address), within the deadline set for comments on that application. You are therefore strongly urged to submit your representations within this deadline.

Submission of late information after the officer's report has been published is to be avoided. A written representation submitted to the Environment Department by a

member of the public after publication of the officer's report will only be considered if it is from someone who has already made written representations in time for inclusion within the officer's report.

Any public representation received by the Department after 12 noon two business days before the relevant Committee meeting (e.g. by 12.00 noon on Monday before a Wednesday meeting; by 12.00 noon on Tuesday before a Thursday meeting) will not be considered.

The same deadline will also apply to the receipt by the Department of additional information submitted by an applicant or an agent in connection with the relevant item on the Committee agenda (including letters, e-mails, reports, drawings and all other visual material), unless specifically requested by planning officers to help decision-making.

At the meeting public speakers at Committee will not be allowed to circulate any additional written information to their speaking notes or any other drawings or other visual material in support of their case that has not been verified by officers and that is not already on public file.

To all members of the Public

Any comments that you want to make about the way the Council is running Area Committees are very welcome. Please contact the Committee Manager listed at the top of this agenda or complete the forms supplied at the meeting.

If you would like to receive this agenda by e-mail, please contact the Committee Manager.

Additional information for public: City Council officers can also be emailed firstname.lastname@cambridge.gov.uk

Information (including contact details) of the Members of the City Council can be found from this page:

<http://www.cambridge.gov.uk/democracy>